

Walmart Department Manager Job Description

- Maintain the department in orderly and clean manner
- Change prices as required when such need arises
- Place order for any item that is presently out of stock in the event such item is not automatically ordered by the system
- Assist in training new employees when called upon to help out
- Ensure the correctness of all the shelf caps
- Provide required help for customers in locating particular items
- Make regular report to management regarding department operation and challenges
- Carry out periodic inventory of items in stock and those out of stock.