

UPS Package Handler Job Description

- Utilizes “hand-to-surface” techniques when handling parcels
- Scans, reads, and assigns the carton for proper grouping
- Loads packages into the delivery area and moves them onto conveyor belts, trucks, or pallets
- Handles packages as they move through the facility to a receiving dock
- Assists in loading and unloading trucks at customer’s premises
- Adheres to corporate policies to the letter (safety, security, uniform, package handling)
- Sets up and maintains a neat working environment
- Detects package information errors, flaws, and any inconsistencies
- Works with other warehouse employees to ensure job efficiency.