

# Senior Environmental Specialist Job Description

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- Responsible for the review and revision of HSE guidelines and procedures
- Direct regulatory agency site visits and audits
- Perform internal HSE audits
- Oversee a variety of environmental compliance efforts related to air, water, waste, and wetland regulations
- Serve as safety field support
- Prepare and review periodic reporting, including Annual Criteria & Toxics Emissions Reporting, Greenhouse Gas, TSCA, Tier II, State, and Federal Waste, Discharge Monitoring, SPCC, RMP, and other applicable environmental compliance reporting
- Supervise and organize site waste sampling, profiling, and other disposal processes in compliance with state and federal waste regulations
- Responsible for ensuring appropriate tracking and evaluation of safety and environmental compliance assurance activities and information
- Oversee safety & environmental training for employees at all levels
- Serve as Emergency Response Team member and assist with facility emergencies and drills.