

Quantity Surveyor Job Description

- Examining and reviewing or assessing construction plans and preparing quantity requirements
- Liaising and working collaboratively with site managers, clients, contractors, subcontractors, and stakeholders
- Gathering and preparing reports, analyses, contracts, budgets, risk assessments, and other necessary and relevant documents and forwarding them to the appropriate management or personnel
- Providing advice, recommendations, and suggestions to managers and clients on innovative improvements and new strategies
- Documenting relevant changes in design and updating budgets when required
- Building and maintaining healthy and professional relationships with internal and external stakeholders
- Traveling from the office to various sites when required
- Handling the payment of workers, vendors, and subcontractors.