

Psychology Research Assistant Job Description

- Look up available literature and prior studies for insights into new research designs
- Come up with hypotheses, research questions, and methodologies for proposed studies
- Develop testing protocols, surveys, questionnaires, and other relevant materials for data collection
- Get participants to sign up through advertisements, emails, and phone calls
- Organize participant sessions and relay appointment reminders
- Keep track of participant safety and wellbeing during procedures
- Interview participants and speak to any questions that may arise after participation
- Carry out statistical analysis on data to spot patterns related to hypotheses
- Present initial findings to research teams for feedback
- Write summaries, reports, and posters based on results
- Proofread and edit manuscripts, grant applications, and presentations
- Manage participant records and data logs to facilitate analysis
- Train research assistants on team-based projects
- Ensure protocols comply with ethics guidelines
- Maintain lab equipment and organized testing spaces
- Photocopy, file, and distribute documents, literature, and testing materials
- Schedule lab time and coordinate testing room use
- Order lab supplies and track inventories
- Act as a contact for participant inquiries and scheduling
- Maintain confidentiality of sensitive participant information
- Ensure proper protocols during all data collection.