

Medical Writer Job Description

- Prepares written content for various types of publications
- Ensures that all components of the manuscript are read and approved from the client by signing off any changes by them
- Reviews the material submitted by the writer to ensure it is accurate and meets the client's requirements
- Ensures that all pages of each section have been checked for consistency with others in terms of layout, typeface, font size, and font color
- Makes sure that a variety of text styles, document formats, and designs meet the needs of their clients on a regular basis throughout their publishing life cycle
- Prepares a number of different types of content with a variable number of sections across all document formats to meet their client's needs
- Ensures that content of the book or manuscript does not violate copyright laws
- Makes sure that text styles and document formats conform to the client's requirements, and ensures consistent style throughout the entire manuscript
- Provides a cost-effective solution to clients' problems
- Ensures that the manuscript is up to date and current with recent research and developments in their choice of market sector
- Makes sure that content of the book or manuscript does not violate any copyright laws
- Produces well written, technical text for a variety of audiences, which may include doctors, nurses, medical nurses, medical students, and members of the general public.