

Medical Aide Job Description

- Examines and records patient's reactions to various stimuli (e.g., temperature, pain, and sound) for data collection
- Takes vital signs of patients by using instruments
- Inspect wounds and dressings of patients
- Administers basic first-aid treatment to patients from first-aid kit and emergency room supplies
- Cleans various instruments used in examination and treatments
- Assists physicians during medical exams or treatments to prepare exam room, sterilize equipment, and prepare patient for examination or treatment
- Provides assistance to nursing staff as needed or assigned
- Prepares and sterilizes instruments and equipment
- Maintains supply inventory and records information in log of stock and supplies
- Gives injections to patients under physician's orders
- Records in log book condition of each patient, any treatments given, and time of medications given
- Advises patients or relatives in simple first aid treatment as prescribed by physician or nurse director
- Seeks assistance from physician when major medical problem occurs with a patient
- Receives and stores specimens according to standard operating procedures (SOP) or medical doctor's order (MDO) under direction of laboratory technician.