

Kroger Pharmacy Technician Job Description

- Reviews and interprets the medication orders from the physician and enters the prescription data in preparation for pharmacist verification
- Performs the assignments of the job in complete understanding of and full compliance to the federal and state laws as well as the internal policies and procedures which govern the handling, dispensing, and distribution of the medications prescribed
- Receives and stocks the inventory of medications in keeping with the requirements of the inventory policy, contributing to the periodic inventory process, counting, and recording of drugs and supplies on hand
- Selects drugs from stock, counts, packages, and accurately labels prescriptions for verification by the pharmacist and for shipment
- Provides administrative support to the pharmacy as assigned and aids in the training of new associates in the Pharmacy
- Communicates with all new patients, welcoming them to Kroger Specialty Pharmacy (KSP) and letting them know of prescription referral
- Responds to inbound calls to the pharmacy and demonstrates top-notch customer service
- Communicates with associates, patients, and prescribers' offices, with keen focus on patient care
- Obtains information about a patient's medication for DUR investigation
- Adjudicates and reviews the prescription insurance claims of the medications to be delivered
- Contacts insurance companies to complete any prior authorization requirements; investigates benefits and coverage and identifies co-pay structure
- Provides information and responds to requests to aid in obtaining co-pay cards or in providing financial assistance to patients, as applicable

- Performs or helps with any required operations to meet schedules and quality requirements and to maintain the workflow
- Participates in any variety of work groups and meetings in order to communicate issues, integrate activities, resolve problems, obtain approvals, and maintain specified levels of knowledge pertaining to new policies, developments, and requirements
- Performs any other related duties as assigned by the appropriate authorities.