

Electronic Sales Associate Job Description

- Maintain the desired behavior of company device evangelist and brand ambassador
- Interact with customer in an expert, professional manner by educating customers and effectively applying selling tenants
- Perform all administrative functions of the sale process, including accepting customer payments, opening and closing POS system, balancing register and scheduling bank pick-up service or making daily cash deposits, filing the completed orders, and pulling products from inventory
- Perform troubleshoot on-site and ensure all displayed merchandise are in good working condition; replace any bad product as necessary promptly
- Provide assistance to customers in setting up purchased devices and also assist them to fix devices that are not operational if necessary
- Perform merchandising and resetting of the store
- Providing assistance to managers in performing operational functions such as inventory management and pricing verification
- May be responsible for opening and closing the store, handling the store alone, and making decisions independently in assisting customers to resolve issues
- Ensure products are always available at the store for customers by receiving and restocking products from stockroom
- Provide assistance to managers in ensuring the physical safety of store and merchandise.