

# Deli Clerk Job Description

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- Takes order from customers
- Assists customers with products, food, and beverages
- Prepares food and beverages according to customer preferences
- Informs customers about the reserved products, food, and beverages
- Takes product inventory regularly to ensure there is no shortage of necessary products for service
- Learns about customer's needs, tastes, and dislikes to improve the menu and variety of menu items available for the customer
- Operates cash registers and other office work machines, including computers related to maintaining shop operations, taking order or serving customers
- Maintains cleanliness in deli department, such as floor cleaning regularly, dusting fan, entrance, entryways , walls in restrooms
- Complies with management's policies, procedures, regulations and guidelines on all types of work.
- Assists customers with placing orders, serving products and food and beverages
- Keeps order for customers during their stay in the store.