

Best Buy Warehouse Worker Job Description

- Ensure that all products are in stock and ready for sale to customers
- Keep the store clean, tidy, and organized at all times
- Maintain a safe working environment by observing safety procedures and following instructions of supervisors
- Follow all company policies and procedures
- Adhere to all safety rules and regulations
- Complete daily inventory counts and report any shortages or discrepancies
- Assist with customer service as needed
- Check product prices against competitor's pricing
- Adhere to all company policies and procedures including those relating to attendance, tardiness, absences, leave requests, etc.
- Receive and process incoming mail and packages
- Work closely with other departments such as accounting, purchasing, marketing, etc.
- Load merchandise into trucks and/or trailers
- Perform other related duties as assigned.