

Auto Insurance Agent Job Description

- Developing and suggesting new auto insurance policies to meet the changing and varying needs of (prospective) clients
- Ensuring the complaints of clients are properly looked into and addressed effectively
- Maintaining the loyalty of clients to his/her insurance company
- Travelling to meet new and existing clients
- Recording the statistics of clients' take on different auto insurance policies
- Taking part in the process of entering into auto insurance contracts
- Empathizing with clients upon the occurrence of risk(s) whether or not the policy they took covered the risk
- Initiating and implementing plans that will make his or her parent insurance company more profitable
- Assisting with the renewal of insurance policies.