

Amazon Sortation Associate Job Description

- Receiving incoming inventory and moving inventory as required
- Pulling and picking product as directed
- Working in sortation area to pack cases
- Processing VAS (Value Added Services) as needed
- Preparing orders for shipment and processing orders for returns
- Sorting, scanning, and stacking packages on pallets
- Getting customer orders ready for delivery
- Using technology like scanners, computers, and handheld printers
- Sorting packages onto pallets and using a handheld electronic scanner to scan packages
- Manually wrapping pallets with shrink-wraps and using a pallet jack.